

Agency Income Verification Letter Template

Agency Name

Agency Address

Date:

Re: Supplemental information for verification of eligibility for Colorado State University Extension Expanded Food and Nutrition Education Program. CSU-E EFNEP)

(Agency)'s mission is to:

Based on (*documentation that agency is using to determine clientele income*), ___% of our clientele live at or below 185% of poverty (to qualify as an approved location, at least 50% of clientele need to be at or below 185% of poverty).

We are pleased to be able to partner with the CSU-E EFNEP to provide nutrition education to our clientele.

Please don't hesitate to contact me if you need additional information,

Agency contact name

Agency contact title

Agency contact phone number